Recovery Coast Area ASC Meeting Minutes for meeting held November 13, 2016

~~~IMPORTANT NOTES~~~

Subcommittees will be meeting Sunday, December 4, 2016 Smile Faith Foundation
(11am) Activities (12:30 pm) Phone line/PR (2 pm) H&I
Newsletter (TBD) email recoverycoastnews@yahoo.com
Area meets Sunday, December 11, 2016 – Policy @ 1pm & ASC @ 2pm
OPEN AREA POSITIONS: Vice Chair, Web chair, RCM, Policy Chair and the Atl.
***** NEW BUSINESS*****
***** *****

Meeting opened at 2:00 p.m. with the Serenity Prayer
Purpose Statement read by A / Traditions read by MLH / Concepts read by SSS / De-Quorum Statement read by SOS

GROUP ATTENDANCE

Sun, Sand & Serenity (SSS) – present
Serenity on Sunday (S0S) – present
Candlelight Group (CG) – **absent**
MORE/Keepin Clean (MORE) – present
Still Alive (SA) – present
NA Lengths (NAL) – **present**
Spiritual Principles I, II, III (SP) – present
The Journey Continues – present
Totally Committed (TC) – absent
Spiritual Awakening (SA) – absent
Got Recovery? (GR) - present
Our Primary Purpose (OPP) – present
SASTOS (SAS) – present
Basic Friday Night (BF) – present
Change or Die (COD) – present
Living It (LI) – absent
Moon Lake Hope – absent

Life Lessons – absent

A New Start - present

Total Number of Voting Groups Present: 14/18 | Quorum = 2/3 = 10 | Simple Majority= 8

ASC & SUBCOMMITTEE ATTENDANCE

Chair – Present
Vice Chair – vacant
Secretary – Present
Alt Secretary – vacant
Treasurer – present
Alt Treasurer – vacant
Literature Distributor – present
Alt Lit Distributor – Present
RCM 1 – Vacant
RCM 2 – vacant
H&I – present
Phoneline/PR – present
Activities – Present
Policy – Vacant
Newsletter – Vacant
Web Chair – Vacant
Alt Web Chair – vacant
Unity Day - Present

***Motion to accept the minutes SA, 2nd more keeping clean**

OPEN FORUM

- **Nada**

OLD BUSINESS

MOTION: 10916A
MOTION MADE BY: Got Recovery
2nd BY: Candlelight
MOTION READS: Phone line/ PR subcommittee shall suspend all new express until a budget is presented and approved.
INTENT OF MOTION: To ensure phone line/ PR subcommittee is compliant with the policy of RCASC
IMPACT ON AREA: Spiritual. In accordance with the following concepts. The final responsibility and authority for NA services rest with the NA groups. NA funds are to be used to further our primary purpose and must be managed responsibly
PROS: Important to traditions and concepts to have budget.
CONS: NONE

For: 6 Against: 0 : Abstain: 6 FAILED

OLD NOMINATIONS

NEW BUSINESS

- **PR Budget – Included in report**

NEW NOMINATIONS

NONE

GROUP REPORTS

**Group*	*GSR*	*Avg Attendance*	*Avg Newcomer*	*Collections*	*Expenses*	*Lit*	*Asc Donation*
Group Report							
Sun, Sand, & Serenity	M	**23**	**2-3**	**$77.05**	$55.11	**$55.11**	**$29.94**
Everything is going good. Attendance has been increasing the last few weeks. We want to make people aware that if someone comes to our meeting parking must be paid for. The people in charge of the pasco county parks does not want us to send a donation to them anymore and just wants us to have everyone pay for parking. Our group has worked out that if anybody does not have it we will be covering that cost.							
Serenity on Sunday	J	**30**	**1**	**$149**	**$93.64**	**$45.64**	**$55.36**
Good atmosphere of recovery. Awesome speakers. We can use some homegroup members.							
Candlelight Group	R						

MORE/ Keepin' Clean	**A**	**38**	**1**	**$249**	**$151**	**$26**	**$17**
We are maintaining an atmosphere of recovery attendance is slightly down… maria f celebrates 3yrs Jan 21st Kieth celebrates 23 yrs Jan 23rd							

Still Alive	T	**50**	**1**	**$229.49**	**$50**	**$41.69**	**$157.80**
Meeting attendance is good and we are maintaining and atmosphere of recovery.							

NA Lengths	**D**	**27**	**1**	**$91.73**	**$30**	**$33.92**	**$27.81**
Attendance has improved, and several newcomers have joined the homegroup.							

Spiritual Principles I, II, III	**L**	**26**	**3**	**$261.00**	**$222.85**	**$74.96**	**$41.15**
Jose M. celebrates 6yrs Dec 10th. Business meeting changed to the 1st Saturday of the month. Luncheon Nov 26th during the noon meeting.							

Moon Lake Hope	R						

Totally Committed	J	**40**	**1.5**	**$120.00**	**$46.50**		**$73.50**
Good message of recovery.							

Got Recovery?	**K**	**25**	**1**	**$101**	**$30**	**$22.63**	**$48.37**
We Will be open on thanksgiving							

SASTOS	**K**	**50**	**2**		**$50**	**$24.95**	**$148.02**
Sasto continues to grow. We had one meeting of 95 people in attendance. Message is good and we see newcomers every meeting. Dalia and Mike F celebrate Dec 2nd and Frank G celebrates Dec 19th							

Our Primary Purpose	G	**20**	**1**				**82.40**

Basic Friday Night	G	17	**1**				
We are doing good, forgot to bring the money this month. Whoops. Strong atmosphere of recovery. We got a lot more candles and it is quite lit. Game night Dec 16th from 7pm until 930pm. Meeting to follow.							

Living It	**A**						

Change or Die							

The Journey Continues	**E**	**7**	**1**	**$**	**$20**	**$30.84**	**$7.00**
Attendance has decreased in past couple of weeks, however, always fluctuating. Two new homegroup members; could always use support with increasing attendance. Otherwise doing well.							

Spiritual Awakenings	**T**						

A New Start	**G**	**7**	**1**	**$**	**$20.00**	**$4.80**	**$41.20**
increasing							

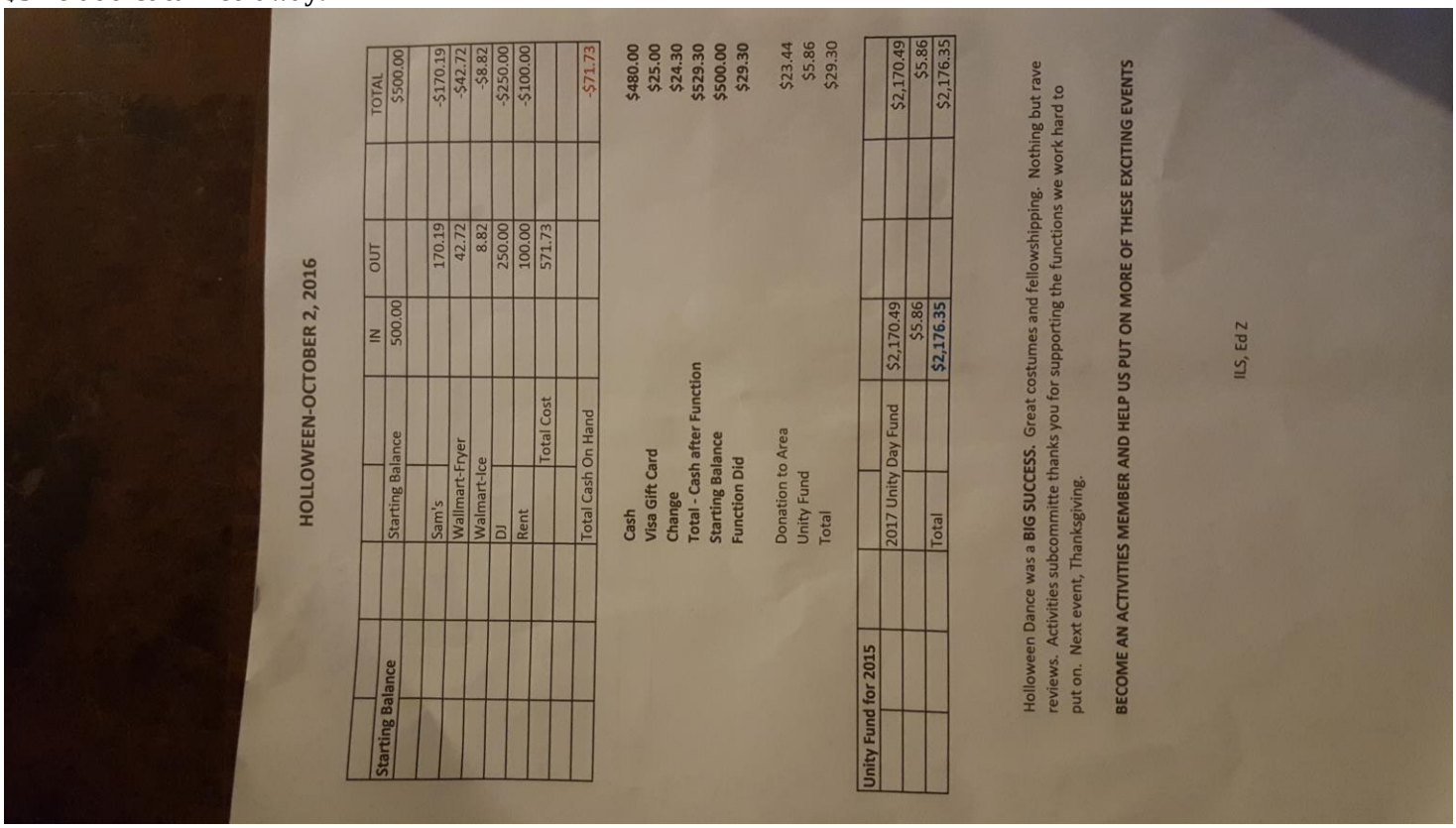
Life Lessons	**J**						

(ASC & SUBCOMMITTEE REPORTS)

ASC Chair (J):

Secretary (S): It was brought to my attention that 2 groups did not receive minutes. I was educated on the issues with my mailing method. Will be fixed for next month. GSR, please please please fill out your reports in its entirety ILS

Activities (O): Next event is thanksgiving dinner on Nv 24th @ unity church on pinehill. Dinner at 6-7pm meeting at 8-9pm. December 31st is the New years eve dance. Dinner is at 7pm with the dance following that. We are preselling tickets for $20. If you do not get in advanced it will be 25$ at the door. Price includes dinner and dance. The dance is $5 no addict turned away.



HOLLOWEEN-OCTOBER 2, 2016

Starting Balance							
		Starting Balance		IN	OUT		TOTAL
				500.00			$500.00
			Sam's		170.19		-$170.19
			Wallmart-Fryer		42.72		-$42.72
			Walmart-Ice		8.82		-$8.82
			DJ		250.00		-$250.00
			Rent		100.00		-$100.00
				Total Cost	571.73		
		Total Cash On Hand					-$71.73

Cash	$480.00
Visa Gift Card	$25.00
Change	$24.30
Total - Cash after Function	$529.30
Starting Balance	$500.00
Function Did	$29.30
Donation to Area	$23.44
Unity Fund	$5.86
Total	$29.30

Unity Fund for 2015							
			2017 Unity Day Fund	$2,170.49			$2,170.49
				$5.86			$5.86
			Total	$2,176.35			$2,176.35

Holloween Dance was a **BIG SUCCESS.** Great costumes and fellowshipping. Nothing but rave reviews. Activities subcommitte thanks you for supporting the functions we work hard to put on. Next event, Thanksgiving.

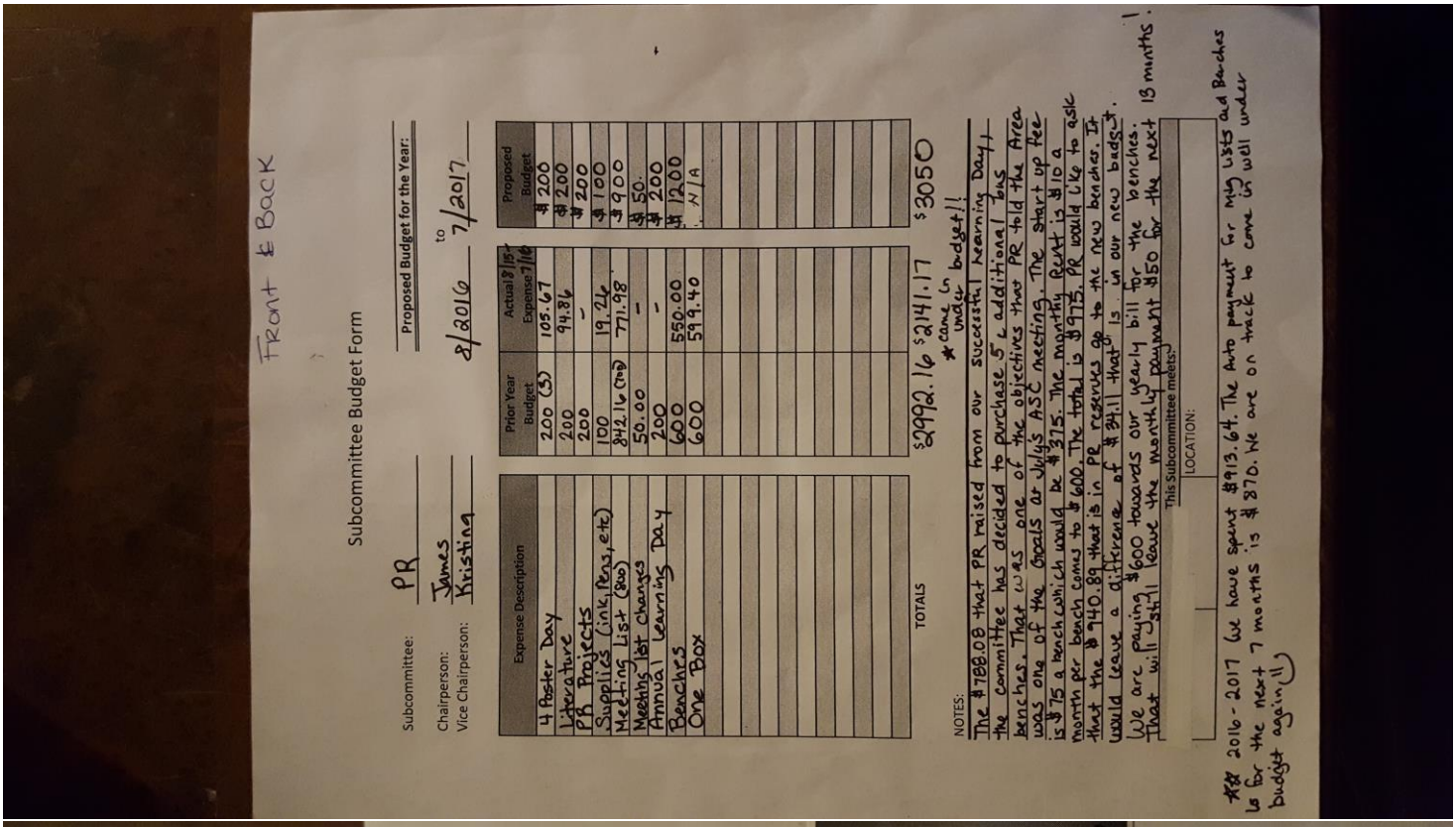
BECOME AN ACTIVITIES MEMBER AND HELP US PUT ON MORE OF THESE EXCITING EVENTS

ILS, Ed Z

H& I (M): H&I is growing every month. We are meeting all of our commitments an bringing new members into the facilities. Learning day/picnic coming soon. H&I is willing to do an H&I presentation at any HG willing to host it.
Literature Distributor(C): Order placed in late. If you need contact Kathy and she will bring necessities to your homegroup

Newsletter ():

Phone Line/ PR (J): We are resubmitting our budget. Poster day on schedule next Saturday. Nov 19th after spiritual principles. We will get the new meetings on meeting list for next month.



Front & Back

Subcommittee Budget Form

Subcommittee: PR

Chairperson: James

Vice Chairperson: Kristina

Proposed Budget for the Year: 8/2016 to 7/2017

Expense Description	Prior Year Budget	Actual 8/15 Expense 7/16	Proposed Budget
4 Poster Day	200 (3)	105.67	$200
Literature	200	94.86	$200
PR Projects	200	-	$200
Supplies (ink, Pens, etc)	100	19.26	$100
Meeting List (800)	842.16 (700)	771.98	$900
Meeting list changes	50.00	-	$50
Annual Learning Day	200	-	$200
Benches	600	550.00	$1200
One Box	600	599.40	N/A
TOTALS	$2992.16	$2141.17	$3050

* came in under budget!!

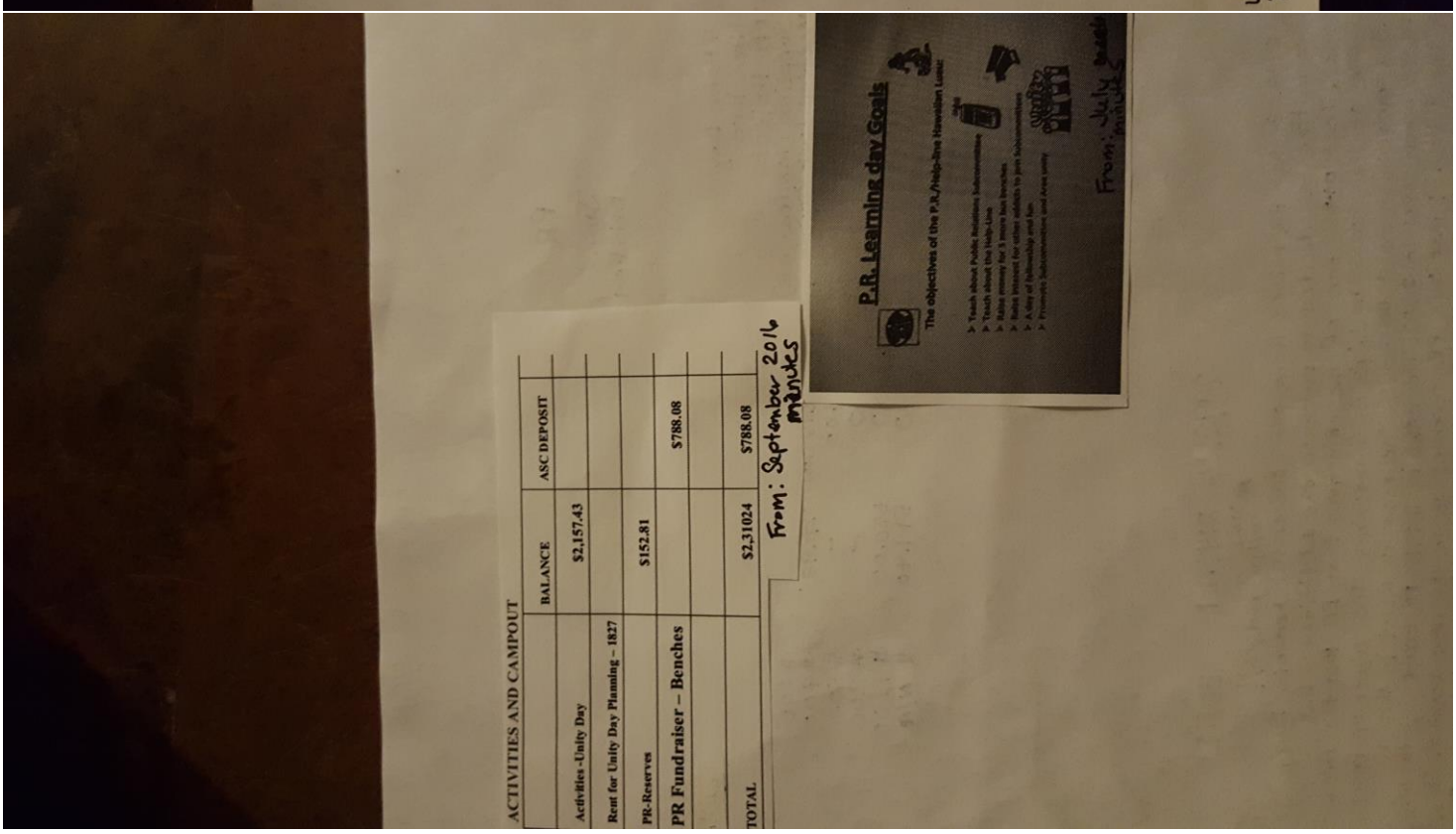
NOTES:

The $788.08 that PR raised from our successful Learning Day, the committee has decided to purchase 5 additional tons benches. That was one of the objectives that PR told the Area was one of the Goals at July's ASC meeting. The start up fee is $75 a bench which would be $375. The monthly Rent is $10 a month per bench comes to $600. The total is $975. PR would like to ask that the $940.89 that is in PR reserves go to the new benches. It would leave a difference of $34.11 that is in our new budget. We are paying $600 towards our yearly bill for the benches. That will still leave the monthly payment $50 for the next 13 months!

This Subcommittee meets:

LOCATION:

** 2016-2017 We have spent $913.64. The Auto payment for Mtg Lists and Benches is for the next 7 months is $870. We are on track to come in well under budget again!!



ACTIVITIES AND CAMPOUT

	BALANCE	ASC DEPOSIT
Activities -Unity Day	$2,157.43	
Rent for Unity Day Planning – 1827		
PR-Reserves	$152.81	
PR Fundraiser – Benches		$788.08
TOTAL	$2,31024	$788.08

From: September 2016 minutes

P.R. Learning day Goals

The objectives of the P.R./Help-line Hawaiian Lunar

- Teach about Public Relations Subcommittee
- Teach about the Help-Line
- Raise money for 5 more ben benches
- Raise interest for other addicts to join Subcommittees
- A day of fellowship and fun
- Promote Subcommittee and Area unity

From: July 2016 minutes

Policy ():

RCM (): Vacant

Web/IT: Vacant

Unity Day(B): Planning is coming along well. As always we could use more support if people want to join. Our shirts are in and we are pre selling them for $15. We did food at Halloween dance selling shirts and doing a raffle. Made $104 on raffles and $ in shirt sales. We are grateful to activities for allowing us to do that. Today we are taking out $250 for deposit in location and $10 for raffle baskets for day of event.

Treasury Report for November 13, 2016

GROUP COLLECTIONS

GROUP	ASC Donation	Literature	Total
Sun, Sand & Serenity	$29.94	$55.11	$85.05
Serenity On Sunday	$55.36	$45.64	$101.00
Candlelight Group			$0.00
MORE/ Keepin' Clean	$17.73	$52.61	$70.34
Still Alive	$157.76	$41.69	$199.45
NA Lengths	$27.81	$33.92	$61.73
Spiritual Principles I, II, III	$41.15	$71.96	$113.11
The Journey Continues Group	$7.00	$33.00	$40.00
Totally Committed	$70.28	$49.72	$120.00
Got Recovery?	$48.37	$22.63	$71.00
Our Primary Purpose	$82.40	$62.60	$145.00
SASTO'S	$148.02	$24.98	$173.00
Basic Friday Night			$0.00
Change or Die	$20.00		$20.00
HART			$0.00
Spiritual Awakenings			$0.00
Living It Group			$0.00
Moon Lake			$0.00
Activities Donation			$0.00
A New Start	$40.87	$5.13	$46.00
Activities Donation		$23.44	$23.44
Life's Lessons	$6.33	$5.67	$12.00
TOTAL DONATIONS	**$753.02**	**$528.10**	**$1,281.12**

CHECK DISBURSEMENTS

	CHECK #	AMOUNT	TOTAL
ASC Rent	1837	$40.00	$40.00
Subcommittee Rent	1879	$35.00	$35.00
FLRSO -LIT	1878	$716.61	$716.61
Monthly Regional Donation	1882	$25.00	$25.00
Independent Printing	1880	$74.83	$74.83
Metropolitan Adver. -Bench	1881	$50.00	$50.00
Spencer T. Sec. Supplies	1874	$23.33	$23.33
Spencer T. Sec. Supplies	1875	$9.70	$9.70
			$0.00

			$0.00
Total		$974.47	**$974.47**

RECCURRING CREDIT CARD DISBURSEMENT

	DATE PAID	AMOUNT	TOTAL
Wells Fargo Monthly Fee	31-Oct	$14.00	$14.00
Storage monthly w/d on 1st	1-Nov	$117.70	$117.70
			$0.00
TOTAL CREDIT CARD			**$131.70**

ACTIVITIES AND PR RESERVES

COMMITTEE	BALANCE	ASC DEPOSIT	ASC DISBURSEMENT	BALANCE
Activities -Unity Day	$2,077.43			**$2,077.43**
T-shirt cost			$772.82	**-$772.82**
Unity Day - Brittany S. RSO			$100.00	**-$100.00**
Unity Day Spot Rental			$250.00	**-$250.00**
$ N/W Oct from Acc.			$80.00	
Activites Donation		$5.86		$5.86
Unity Day Tshirts/Raffle		$314.00		$314.00
PR - Reserves	$940.89			**$940.89**
TOTAL	$3,018.32	$319.86	$1,202.82	**$2,215.36**

FINAL REPORT

TOTAL FROM PREVIOUS MONTH	DEPOSIT	PRUDENT RESERVE TO AREA BALANCE	PAYABLES	ACTIVITIES AND PR
$4,814.34	$1,600.98		$2,308.99	$2,215.36

TOTAL IN ACCOUNT

Cash on Hand		$1,890.97
Activities and PR		$2,215.36
TOTAL		**$4,106.33**

Recovery Coast of Narcotics Anonymous

GSR Report for the Month of : _____

Todays Date: _____

Name of meeting:_____

Meeting Day/ Time:_____ Format: _____

Secretary:_____Treasurer: _____

GSR:_____ GSR ALT:

Average Attendance: _____ Average Newcomers:_____

Please include the following in your Home Group Narrative: (Is your attendance increasing or decreasing? If so, why do you think that is? Share issues pertaining to the atmosphere of recovery, pertinent matters raised in your group conscience, particularly those affecting other groups or NA as a whole, significant discussion on motions from the previous RCANA minutes, celebrations or special events, announcements from the facility in which you meet.)

_____

_____

_____

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_____

_____

Financial Statement

INCOME since last ASC
7thTradition
Literature Sold
Total Cash

Bal. of Cash on hand including Prudent Reserve:

EXPENSES
Prudent Reserve: _____
Rent: _____
Supplies:_____
Literature Purchased: _____
Total Expenses

CASH: _____ EXPENSES:_____ DONATION: _____

Total Cash on hand: _____
AMOUNT OF CASH YOUR GROUP IS HOLDING ON TO.

Recovery Coast Sub-Committee Form

Date

Subcommittee _____

Sub-committee Meeting Day/ Time / Location _____

Active Members:

Chair:
Vice-Chair:
Secretary:
Other:

Subcommittee Report:

_____

_____

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_____

In Loving Service, _____

Motion #

RCANA
MOTION FORM

Date _____

Motion Made By Group/Position: _____
Second By Group/Position: ____

Motion Reads:

Intent of Motion:

Impact on area: (policy change, financial, spiritual)

Changes to Policy :

Motion Status == For Secretary's use only

Motion Withdrawn

Motion to Table -- Made by _____ Second by _____

Yes _____ No _____ Abstain _____ (needs majority) Motion to table = Pass Fail

Motion to Amend -- Made by _____ Second by _____

Yes _____ No _____ Abstain _____(needs majority) Motion to amend = Pass Fail

Main Motion -- Yes _____ No _____ Abstain _____

Main Motion = Pass Fail

Quick guide to voting requirements of main motions

Motions requiring 2/3 vote: Policy changes, Motions pertaining to money, Removal of Officers

Motions requiring Majority vote: Elections, Housekeeping

Motions pertaining to conducting business do not require a table back to the groups.

Recovery Coast Area Literature Order Form

***** Updated November 2016 *****

BOOKS				
DESCRIPTION	***ITEM #***	***QUANTITY***	***PRICE***	***TOTAL***
Ba sic Text, English, hard cover	EN-1101		$11.55	
Ba sic Text, English, soft cover	EN-1102		$11.55	
Ba sic Text, soft cover pocket-sized version	EN-1106		$11.55	
Basic Text, Large Print	LG-1101		$15.75	
Just For Today, soft cover	EN-1112		$9.00	
Just For Today, soft cover - pocket-sized version	EN-1113		$9.30	
Sponsorship Book, soft cover	EN-1130		$8.25	
It Works, hardcover	EN-1140		$9.00	
It Works, soft cover	EN-1143		$9.00	
It Works, hardcover - pocket-sized version	EN-1144		$9.30	
It Works, large print	LG-1140		$12.75	
NA Step Working Guides	EN-1400		$8.50	
Living Clean : The Journey Continues, Hardcover	EN-1150		$9.75	
Living Clean : The Journey Continues ,Softcover	EN-1151		$9.75	
Guiding Principles: The Spirit of Our Traditions	EN-1201		$11.00	
BOOKLETS		***Book subtotal ->***		
DESCRIPTION	***ITEM #***		***PRICE***	***TOTAL***
Twelve Concepts for NA Service	EN-1164		$2.05	
Introductory Guide to NA	EN-1200		$2.00	
White Booklet	EN-1500		$0.75	
White Booklet for H&I - no staples	EN-1500H&I		$0.75	
White Booklet, large print	LG-1500		$0.75	
The Group Booklet	EN-1600		$0.95	
Behind the Walls	EN-1601		$0.95	
Behind the Walls for H&I - no staples	EN-1601H&I		$0.95	
In Times of Illness	EN-1603		$3.20	
NA – A Resource in Your Community	EN-1604		$0.40	
Information about NA	EN-1604A		$0.26	
The Group IP #2	EN-3102		$0.31	
Working Step Four in NA #10	EN-3110		$0.77	
By Young Addicts For Young Addicts #13	EN-3113		$0.31	
For Those in Treatment # 17	EN-3117		$0.31	
The Loner #21	EN-3121		$0.31	
For The Parents…Of Young People #27	EN-3127		$0.31	
NA Groups and Medication	EN-2205		$0.31	
Principles and Leadership in NA Service	EN-2206		$0.31	
Social Media & Our Guiding Principles	EN-2207		$0.31	
PAMPHLETS		***Booklets Subtotal->***		
IP DESCRIPTION & NUMBER (#)	***ITEM #***		***PRICE***	**TOTAL**
Who, What, How & Why # 1	EN-3101		$0.24	
Another Look # 5	EN-3105		$0.24	
Recovery, Relapse # 6	EN-3106		$0.24	
Am I an Addict? # 7	EN-3107		$0.24	
Just For Today # 8	EN-3108		$0.24	
Living the Program # 9	EN-3109		$0.24	
Sponsorship # 11	EN-3111		$0.24	
Triangle of Self-Obsession #12	EN-3112		$0.24	
One Addict's Experience #14	EN-3114		$0.24	
P I and the NA Member #15	EN-3115		$0.24	
For the Newcomer #16	EN-3116		$0.24	
Self-Acceptance #19	EN-3119		$0.24	
H &I and the NA Member # 20	EN-3120		$0.24	
Welcome to NA #22	EN-3122		$0.24	
Staying Clean on the Outside #23	EN-3123		$0.24	
Money Matters Self -Support in NA #24	EN-3124		$0.53	
Accessibility For Those w/Additional Needs #26	EN-3126		$0.24	
Funding NA Services #28	EN-3128		$0.35	
Introduction To NA Meetings	EN-2201		$0.24	
Group Business Meetings	EN-2202		$0.24	
Group Trusted Servants: Roles and Responsibilities	EN-2203		$0.24	
Disruptive and Violent Behavior	EN-2204		$0.24	
		Pamphlets Subtotal->		
		PAGE 1 TOTAL :		

SERVICE HANDBOOKS AND GUIDES				
DESCRIPTION	***ITEM #***	***QUANTITY***	***PRICE***	***TOTAL***
H&I Handbook (with Audio CD)	EN-2101		$9.65	
H & I Basics	EN-2101G		$0.60	
Public Relations Handbook	EN-2102		$9.85	
PR Basics	EN-2102B		$1.75	
A Guide to World Service	EN-2104		$4.30	
Literature Committee Handbook	EN-2105		$2.75	
Handbook for NA Newsletters	EN-2106		$2.10	
A Guide to Phoneline Service	EN-2107		$3.60	
Treasurer's Handbook	EN-2109		$2.10	
Group Treasurer's Workbook	EN-2110		$2.10	
A Guide to Local Service	EN-2111		$7.05	
Outreach Resource Information	EN-2113		$2.75	
Additional Needs Resource Information	EN-2114		$2.75	
Institutional Group Guide	EN-2115		$4.30	
Planning Basics	EN-2116		$2.05	
		Hand Book subtotal ->		
ACCESSORIES				
DESCRIPTION	**ITEM #**	**QUANTITY**	**PRICE**	**TOTAL**
Group Treasurer's Record Pad	EN-9001		$0.75	
Literature Rack (Wire, 8 Pocket)	EN-9053		$20.80	
Literature Rack (Wire, 16 Pocket)	EN-9054		$26.15	
Literature Rack (Wire, 20 Pocket)	EN-9055		$38.10	
NA Wallet Cards – 500 (Overdose/Jail)	EN-9060		$7.05	
NA Wallet Cards – 500 (Recovery is Possible)	EN-9061		$7.05	
NA Wallet Cards – 500 (3rd Step)	EN-9062		$7.05	
NA Wallet Cards – 500 (Serenity Prayer)	EN-9063		$7.05	
NA Wallet Group Reading Cards - (Bundle of 15)	EN-9127		$2.65	
7 Poster Set	EN-9070		$10.00	
"My Gratitude Speaks" Poster	EN-9071		$1.45	
Serenity Prayer Poster	EN-9072		$1.45	
Twelve Steps Poster	EN-9073		$3.30	
Twelve Traditions Poster	EN-9074		$3.30	
Third Step Prayer Poster	EN-9075		$1.45	
Just For Today Poster	EN-9076		$1.45	
Group Reading Cards	EN-9130		$4.60	
Basic Journal - (Gift Edition Basic Text Design)	EN-9400		$20.80	
NA Medallion Journal Black	EN-9401		$17.35	
NA Medallion Journal Terra Cotta	EN-9402		$15.35	
"Basic" Mug - dark blue	EN-9415		$6.40	
		Accessories subtotal ->		
		PAGE 2 TOTAL:		

KEY TAGS					
DESCRIPTION		*ITEM #*	*QUANTITY*	*PRICE*	*TOTAL*
Welcome – White		EN-4100		$0.53	
30 Days – Orange		EN-4101		$0.53	
60 Days – Green		EN-4102		$0.53	
90 Days – Red		EN-4103		$0.53	
6 Months – Blue		EN-4104		$0.53	
9 Months – Yellow		EN-4105		$0.53	
1 Year – Moonglow		EN-4106		$0.53	
18 Months – Grey		EN-4107		$0.53	
Multiple Years – Black		EN-4108		$0.53	
CHIPS			**Key Tags subtotal ->**		
DESCRIPTION		*ITEM #*	*QUANTITY*	*PRICE*	*TOTAL*
Welcome – White		EN-4200		$0.35	
30 Days – Orange		EN-4201		$0.35	
60 Days – Green		EN-4202		$0.35	
90 Days – Red		EN-4203		$0.35	
6 Months – Blue		EN-4204		$0.35	
9 Months – Yellow		EN-4205		$0.35	
1 Year – Moonglow		EN-4206		$0.35	
18 Months – Grey		EN-4207		$0.35	
Multiple Years – Black		EN-4208		$0.35	
MEDALLIONS			**Chips subtotal ->**		
DESCRIPTION	*YEARS*	*ITEM #*	*QUANTITY*	*PRICE*	*TOTAL*
Fill in year needed example- Bronze (10 year) or => EN-4310 for example					
Bronze		EN-43		$3.20	
Bronze		EN-43		$3.20	
Bronze		EN-43		$3.20	
Bronze		EN-43		$3.20	
Bronze		EN-43		$3.20	
Bronze		EN-43		$3.20	
Bronze		EN-43		$3.20	
Bronze		EN-43		$3.20	
Bronze		EN-43		$3.20	
Bronze		EN-43		$3.20	
Tri-Plate – Green		EN-61		$23.45	
Tri-Plate – Purple		EN-62		$23.45	
Tri-Plate – Blue		EN-63		$23.45	
Tri-Plate – Red		EN-64		$23.45	
Tri-Plate – Black		EN-65		$23.45	
Tri-Plate – Pink		EN-66		$23.45	
Tri-Plate – Gold		EN-67		$23.45	
Tri-Plate – Violet		EN-68		$23.45	
Tri-Plate – Orange		EN-69		$23.45	
			Medallions subtotal ->		
			PAGE 3 TOTAL:		

NON DISCOUNTABLE ITEMS SHEET

BOOKS AND CD ROMS

DESCRIPTION	*ITEM #*	*QUANTITY*	*PRICE* *	*TOTAL*
CD ROM - It Works (not audio)	EN-8910		$21.80	
CD ROM - Step Working Guide (not audio)	EN-8911		$21.80	
CD ROM - Just For Today (not audio)	EN-8912		$21.80	
Basic Text, Gift Edition	EN-1107		$26.25	
Miracles Happen	EN-1120		$28.85	
Miracles Happen & Audio Cd	EN-1121		$11.00	
Just For Today, Gift Edition	EN-1114		$17.40	
It Works, Gift Edition	EN-1142		$17.40	
Sponsorship Book, Gift Edition	EN-1131		$20.90	
Starter Kit	EN-9020		$6.75	
		Books/CD ROM subtotal ->		

SPECIALTY ITEMS	*QUANTITY*		
Leather Flip Photo Album Black		$12.00	
Leather Zippered CD Holder Brown		$12.00	
Leather Key Tag Medallion Holder Brown		$8.00	
Jimmy K Logo Blanket		$50.00	
Flameless 6" Vanilla Scented (with Jimmy K Logo)		$16.00	
Flameless 6" Vanilla Scented (with Jimmy K Logo)		$12.00	
Teddy Bear (with Jimmy K Logo)		$15.95	
Spinner (with Jimmy K Logo)		$14.95	
Floral Stained Glass Serenity Prayer		$52.50	
NA Cotton Chenille Pillow		$25.00	
	Specialty Items subtotal->		

VIDEO AND AUDIO TAPE LITERATURE		*QUANTITY*		
Just for Today Video tape (special order)	EN-8000		$60.60	
Basic Text Audio CD Set (4)	EN-8811		$10.20	
It Works Audio CD	EN-8821		$17.90	
Step Working Guide - Audio CD's (6-cd set)	EN-8830		$22.70	
NA Audio Archive Sampler on CD	EN-8950		$15.75	
		Video/Tape subtotal ->		

MEETING LISTS OR FLYERS			
DESCRIPTION			
Get Your Meeting List or flyers Copied	*QUANTITY*	*PRICE**	
Single Side Black & white 8 1/2 x 11 (email your meeting list)		*$0.08*	
Double Sided Black & white 8 1/2 x 11 (email your meeting list)		*$0.16*	
Single Side Full Color 8 1/2 x 11 (email your meeting list)		*$0.36*	
Double Sided Full Color 8 1/2 x 11 (email your meeting list)		$0.72	
	Meeting List or Flyers subtotal ->		
PAGE 4 TOTALS :	**NON-DISCOUNTABLE TOTAL ***		

LITERATURE SUBTOTAL	
X 7% Tax	
TOTAL Literature Amount	
Area Donation	
Amount of Money Order	

DATE	
GROUP NAME	
GSR	
PHONE #	
EMAIL	

MODIFIED VERSION OF FLORIDA RSO / WSO OFFICE ORDER FORM

LITERATURE ORDER FORM UPDATED JANUARY 1ST 2014.